



A meeting of IQAC Committee was held on Friday 20<sup>th</sup> July 2018 at 11.30 a.m. in the Principal's cabin.

**Agenda of the meeting:**

- 1) Review of the result of academic year 2017-18.
- 2) Academic planning and starting of the new courses
- 3) Diagnostic evaluating test.
- 4) Continuous Internal Evaluation.
- 5) Remedial Coaching and Bridge Course.
- 6) Drafting of learning outcomes (POs, PSOs, COs & CSOs.)
- 7) Personal profile drafting.
- 8) Departmental Evaluation Report Drafting
- 9) Documentation of Academic year 2015-16, 2016-17 & 2017-18.
- 10) Formation of Entrepreneurship Development Cell.
- 11) Organization of conferences in the college during Academic year 2018-19
- 12) Organization of workshops for students
- 13) Planning of Staff Academy Lectures.
- 14) Conduction of skill based courses.
- 15) Miscellaneous Subjects if any, with the permission of the chair.

**Business of the meeting:**

Prof Sapana Rane, IQAC Coordinator welcomed the members for the first IQAC Committee meeting of the academic year 2018-19. She briefed the members about the agenda of the meeting and invited suggestions on the items included in the agenda of the meeting.

**Item 1: The review of faculty wise result:** The review of faculty wise result is presented by Vice Principal and NAAC coordinator Dr. Mahendra Avaghade. After discussion it has been decided to take efforts to enhance the results of all faculties.

**Item 2: Academic planning and starting of the new courses:** Prof. Sapana Rane IQAC coordinator presented Academic calendar for year 2018-19. All members discussed on academic planning, teacher's diary, and co curricular and extracurricular activities of the academic year.

Hon. Principal Dr. Sushama Bhosale has given suggestion to submit the proposals for B.Voc programs in sports and tourism to be started in academic year 2018-19. All members agreed on the same.

**Item 3: Diagnostic evaluating Test:** In order to cater to the diversity of the students it was decided to conduct diagnostic test, remedial coaching and bridge course. Diagnostic evaluating test was decided to assess learning levels of students at the start of the academic session, so that teacher can device their teaching methodology to suit the students. It is unanimously decided to conduct remedial coaching for backlog students and bridge course for BBA (CA) and B.Com at the entry level. It is decided to form TLE committee look after these activities and responsibility is assign to Prof. Gauri Marne (Computer Science Department).

**Item 4: Continuous Internal Evaluation:** It is unanimously decided to conduct continuous evaluation for academic benefit of students. Hon. Principal Dr. Sushama Bhosale recommended that every teacher will decide their own method of CIE for academic enhancement of the students.

**Item 5: Remedial Coaching and Bridge Course:** The process of Remedial and Bridge Courses was explained by IQAC coordinator. All members agreed with the SOP and finalization of SOP is done. It is decided to run this activity under coordination of TLE Committee.

**Item 6: Drafting of learning out comes:** Considering the importance of Outcome based education and requirement of NAAC, it was decided to develop strategies for assessment and attainment of learning outcomes. As a first step of this, it is decided to draft learning outcomes (POs, PSOs, COs and CSOs). After the discussion it is decided that, respective departments will draft the learning outcomes. After approval by respective HODs the outcomes have to be communicated to students and displayed on the college website.



**Item 7: Personal Profile:** It is decided to update Personal profiles of faculties and submit to IQAC on or before 27/08/2018.

**Item 8: Departmental Evaluative Reports :** Departmental Evaluative reports for academic year 2015-16, 2016-17, 2017-18 must be filled and submitted till 27/08/2018.

**Item 9: Documentation:** It has been decided by all members that, the documentation process must be fulfilled as follows:

Academic Year	Date of Completion
2015-16	05/09/2018
2016-17	15/09/2018
2017-18	25/09/2018

**Item 10: Formation of Entrepreneurship Development Cell:** It has been cordially decided to form Entrepreneurship Development Cell in the college in order to inculcate Entrepreneur skills among students. Hon. Principal Dr. Sushama Bhosale suggested that the BAZAR can be conducted on every last Saturday of the month which will inculcate business skills, foster creativity and innovative thinking amongst the students.

**Item 11:** Dr. Yogesh Pawar BOD UGC committee chairperson proposed the following **conferences to be conducted** during Academic year 2018-19.

Teaching Learning with ICT: An innovative Approach	1 <sup>st</sup> and 2 <sup>nd</sup> Feb 2019
Recent Trends in Tourism.	1 <sup>st</sup> and 2 <sup>nd</sup> Feb 2019

All members unanimously approved to organize above two events. It is decided to give the responsibility of interdisciplinary national conference in association to IQAC, Electronics Department and Computer Science Department. The responsibility of state level seminar assigned to Geography Department.

**Item 12:** It is collectively decided after discussion to conduct following workshops for academic and all round development of students.

Internet of Things	In the Month of January
Internet of Things in Application Development	In the Month of January
Skill Development	In the Month of January
EDC Skill Development	In the Month of January
IPR Workshop	In the Month of February
Research Paper Competition	In the Month of February

IQAC coordinator suggested submitting proposals of the workshops to BSD for financial assistance.

**Item 13: Planning of Staff Academy Lectures:** It is unanimously decided to organize four lectures under staff academy during year 2018-19.

**Item 14:** As a continuation of previous year's activity it is decided to conduct following skill based courses for the students.

Course Name	Class
Basic Account Writing	F.Y.B.Com
Business Entrepreneurship	S.Y.B.Com
Agro Tourism	S.Y.B.Com
GST	S.Y.B.Com
E-filing of Income Tax	T.Y.B.Com
Spoken English	F.Y. B.A.
Journalism	S.Y./T.Y.B.A.
Insurance	S.Y./T.Y.B.A.
Yoga Prashikshan	Open to all
Beauty Care	Open to all
Competitive Exam	Open to all
Coral Draw and Photoshop	F.Y.B.Sc/BBA
Digital Marketing	S.Y.B.Sc/BBA
Advanced Programming in java with project	T.Y.B.Sc/BBA

The responsibility of the above courses was assigned to Prof. A. P. Jadhav (Economics department).

**Item 15:** Miscellaneous subjects:

With the permission of the chair BOD UGC committee chairperson Dr. Yogesh Pawar appealed all members to submit research proposals to BOD SPPU.

The meeting concluded with vote of thanks by Prof. Supriya Pandit Secretary IQAC.

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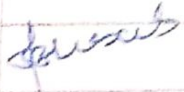

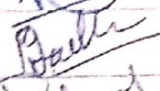

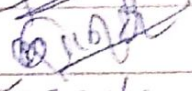
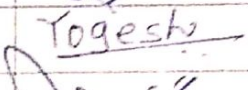
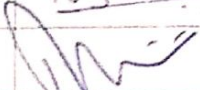
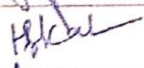
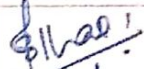
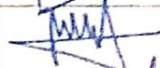
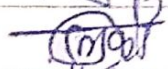

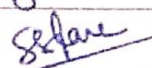




Pune district Education Association's  
Mamasahab Mohol College, Paud Road, Pune-38

Internal Quality Assurance Cell

Meeting held on 20<sup>th</sup> July 2018

Signatures:

Sr. No.	Name	Signature
1	Mr. A.M. Jadhav Management Representative	
2	Prof (Dr) A.D. Shaligram Registrar SPPU (Adviser)	
3	Prof (Dr) Vijay Khare Director International centre SPPU(Adviser)	
4	Principal Dr. Sushama Bhosale	
5	Vice-Principal Dr. Mahendra Avaghade	
6	Criterion-I (Head) Prof. S.S. More	
7	Criterion-II (Head) Prof. Jadhav A.P	
8	Criterion-III (Head) Prof. Dr. Humbad P.E.	
9	Criterion-IV (Head) Prof. Dr. Balghare V.V.	
10	Criterion-V (Head) Prof. Dr. Pawar Y.L.	
11	Criterion-VI (Head) Prof. Dr. Ippalpalli S.A.	
12	Criterion-VII (Head) Prof. Dr. Sakat H.S.	
13	Mr. Tushar Dilpak Librarian	
14	Dr. Adinath Pathak SDO	
15	Prof. L.G. Ukirde NSS PO	
16	Mr. Ravi Jadhav Office Representative	
17	Prof. Sapana Rane IQAC Coordinator	
18	Prof. Jadhav T.D. IQAC Secretary	
19	Mr. Nilesh Gawade Alumni/ Employer Representative	
20	Mr. Pratik Gole Student Representative	